

SOFA CHECKLIST

For Non Restricted passport

PANZER KASERNE BLDG 2948 RM 113

DSN: 431-2009/2301/3062/2539 OR CIV 0703-115-2009/2301/3062/2539

Walk-in hours of service: Monday, Tuesday and Friday 0800-1630

Documents will be review by issuance official and provided to the customer

- ☐ ORIGINAL PASSPORT
- ☐ ORIGINAL AE FORM 600-77A (Feb 11) sign by authorized verifying official
 - Military personal should contact their S-1 or Unit Commandants office
 - Civilian personal should contact CPAC or their HR department
 - Contractor personal should contact Department of Defense Contractor Personnel Office (DOCPER)
- ☐ Id Card
- ☐ COPY OF ORDERS or TRANSPORTATION AGREEMENT or CONTRACT or SF-50